

DRIVE EZ-BAA SAMPLE COST PROPOSAL

NOTE: The DRIVE abstract submission portal will be text-only until further notice. Therefore, please use the sample below to format and submit your cost proposal. Further cost information may be requested during negotiations.

BASE PERIOD COST ELEMENT TOTALS [replicate for any Option Periods]

Unburdened Direct Labor Costs =
Fringe Costs (include %) =
Total Direct Labor & Fringe Costs =
Overhead Costs (include %) =

Material Costs =
Travel Costs =
Equipment Costs =
Consultant Costs =
Subcontractor Costs =
Total Other Direct Costs =

Total Direct Labor, Fringe, Overhead, & Other Direct Costs =
G&A Costs (include %) =

Subtotal =
Total Cost to DRIVE* =
Cost-share by Offeror (if applicable) =**

*Total Cost to DRIVE may not exceed \$749,000

**Target cost-share is 30%

BASE PERIOD COST ELEMENT DETAILS [replicate for any Option Periods]

Direct Labor: *[examples in italics]*

1) *WBS X.X, Personnel Name, Title, Labor Hours, Unburdened Direct Labor Cost*

Material:

1) *WBS X.X, Material Description, Quantity, Cost per Material, Total Line Item Cost*

Travel:

1) *WBS X.X, Personnel Name, Travel Location, Travel Dates, Brief Description of Travel, Travel Cost*

Equipment:

1) *WBS X.X, Equipment Description, Quantity, Cost per Equipment, Total Line Item Cost*

Consultants:

1) *WBS X.X, Consultant Name, Title, Brief Description of Work, Labor Hours, Consultant Cost*

Subcontractors:

1) *WBS X.X., Subcontractor Name, Brief Description of Work, Subcontractor Cost [For each Subcontractor, please also include the Cost Element Totals in the same manner as above]*